



US Embassy to the Kyrgyz Republic
Consular Section - Immigrant Visa Unit

171 Prospekt Mira, Bishkek

Tel: (0312)597000 (Calls accepted Monday – Friday between 14:00-16:00)

E-mail: BishkekIV@state.gov

The following information is a guide to the immigrant visa process at the US Embassy in the Kyrgyz Republic. Please read the following information carefully. Failure to fulfill requirements may lead to the reschedule of your visa appointment or a delay in the issuance of your visa.

****Please bring the appointment letter** sent to you by The Kentucky Consular Center to your visa appointment.

Before the interview:

1. **Medical Exam:** Schedule an appointment for a medical exam with one of the panel physicians (see **Medical Examination Instructions**) as early as possible. Medical exams should be conducted and completed at least 2 weeks prior to the interview date. Panel physicians will bring medical exam results directly to the embassy. Medical exams are provided to the Embassy every Wednesday. This means that if your appointment is on Friday or Monday, your medical exam must be completed the Wednesday before, or your visa application will be delayed. No exceptions will be made.
2. **Obtain required documents** (see **checklist**): A separate packet of documents should be completed for each family member. All documents that are not originally issued in English **must** be translated into English and must contain a notarized certification from the translator. If the National Visa Center in the U.S. asked you to provide certain documents earlier in the process and you failed to do so, you must bring them on the day of your interview in addition to any other required documents. **PLEASE NOTE:** Documents should be placed in the same order as the checklist prior to your arrival at the Embassy.

Interview Day:

1. **Arrive for your interview 10 minutes before your interview time** on the day noted in your immigrant visa interview appointment letter. Applicants should use the Consular Entrance located at the North Gates on 171 Prospekt Mira. Please show your appointment letter and submit your passport to a security guard.
2. **Take a Number:** When you arrive, please take a number from the machine located near the entrance of the waiting room and have a seat. You will be called to one of the windows by your number.
Documents: When your number is called, present your appointment letter and passports to the Consular Representative. Give your documents when requested **IN THE ORDER** called for on the checklist. Each applicant should have their own packet of documents. If documents are not properly prepared you may be asked to sit down and reorganize your application or reschedule your appointment.
4. **Pay the Fee:** Once your documents have been accepted you must pay the required visa fee (if applicable). You cannot proceed to the visa interview before the fee is paid.
5. **Interview:** The Consul will call you by your number for the interview. Please inform the Consul if you require a translator.
 - **Children:** Physical presence of any accompanying children is mandatory regardless of age.
6. **Visa: If approved,** the visa will be ready on the next Thursday at 1500. You must pick up your passport and document envelope inside the Consular waiting room. Upon arrival, please take a number and have a seat.
7. **Visa: If NOT approved:** If you failed to provide all the required documents or the Consul asked you to bring additional documents, you can submit them any **working Thursday from 14:00 till 16:00**. You **MUST** show an ID and the letter given to you by the Consul during the interview or you will not be allowed to enter the Consular Section. Upon arrival in the Consular Waiting room, please take a number and have a seat.

Tickets: We strongly advise you not to buy tickets, sell property, or make any firm travel arrangements before you have your visa.



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Diversity Visa

Required Documents:

1. Two Photographs

- photo size 5x5 cm
- white background,
- taken during the last 6 months
- without hats and eyeglasses

2. DS-260 Confirmation Page - online application available at

<http://travel.state.gov/content/visas/english/forms/online-immigrant-visa-forms.html>.

3. Original Passport - valid minimum 12 months after interview date

4. Original Birth Certificate of the applicant +copy with notarized translation

5. Proof of Dissolution of prior marriage for petitioner and applicant (if applicable)

- Original Divorce Certificate + copy with notarized translation. For U.S. divorces, a copy **certified** by a court or relevant county authority (with raised seal/color stamp) is acceptable.
- Original Death Certificate + copy with notarized translation.

6. Original Police Certificate + copy with notarized translation

- For Kyrgyz Republic residents you can obtain a police certificate from the Department of Information Technologies of the Ministry of Internal Affairs of the Kyrgyz Republic, Address: 720011, Bishkek, 469 Phrunze str, tel. 662450, fax 266280)
- Police certificates are required for all first and last names and dates of birth ever used:
 - From the country of citizenship and country of the applicant's residence at the time of visa application if residence (including studying or service in the army) in such country exceeds six months after the age of 16.
 - From countries of previous residence, if residence (including studying or service in the army) there was for more than one year after the age of 16.
 - The certificate is valid for 12 months, unless limited by issuing authority.

7. Original Military Records - For men 18 and older should provide the military book with notarized translation or «pripisnoye» certificate from military committee without translation.

8. Medical Exam Results – Medical exam must be completed no later than the Wednesday prior to your appointment.



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9. The principal diversity visa applicant must have a high school education, or its equivalent, OR two years of qualifying work experience in the last five years.

- **Education:** Submit a certificate of completion equivalent to a U.S. diploma, school transcripts, or other evidence issued by the person or organization responsible for maintaining records, which specifies the completed course of study. The diversity visa selectee must have completed a 12-year course of elementary and secondary education in the U.S. or a comparable course of study in another country, sufficient in itself to qualify a student to apply for college admission. The following are not acceptable:
Equivalency certificates (such as the G.E.D.) are not acceptable.
Vocational degrees that are not considered a basis for further academic study will not be considered equivalent to U.S. high school education.
- **Work Experience:** Submit documentation demonstrating that you have two years of qualifying work experience in the last five years immediately prior to application.
- **\$330 Consular Fee for each applicant**(we accept only cash, full amount in US dollars or local KG soms)

Please Note:

- A separate and complete packet of the required documents must be prepared for each family member applying for a visa (including adults and children).
- English translations of all foreign language documents are required. Any foreign language document must be accompanied by a full English translation and a certification by the translator stating that:
 - ***The translation is complete and correct; and***
 - ***The translator is competent to translate the foreign language into English.***
- Any documents requested by NVC that you failed to provide must be presented at the time of interview.
- Children must be present at the interview.
- We advise all applicants to wait until your visa is approved and issued before buying tickets, selling property, or making travel plans.



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Medical Exam Instructions

Before the issuance of an immigrant visa, every applicant, regardless of age, must undergo a medical examination. The examination must be conducted by a doctor recognized by the Consular Section. Currently, there are two clinics in Bishkek, Kyrgyzstan authorized to conduct medical examinations. (List is provided in alphabetical order)

MEDI Ltd.

Multispecialty Medical center
5/3 Suerkulov str., Bishkek, Kyrgyzstan
tel: +996312595627/+996552320768
email: dmp.bishkek@gmail.com
website: <http://www.insult.kg/>

NEOMED Ltd.

Diagnostic and Consultative Medical Center
46 Orozbekov str., Bishkek, Kyrgyzstan
tel./fax.: +996312906090/+996555023211
e-mail: neomed@neomed.kg; savchenko1@mail.ru
website: www.neomed.kg

All immigrant visa applicants, including adoptive parents, must use one of these clinics. Examination costs must be paid by the applicant at the time of the exam. Medical examination fees are in addition to the visa fees.

Please contact a clinic to schedule an appointment as early as possible (at least two weeks) prior to the interview date. You can find your interview date in the appointment letter you received from the National Visa Center or from U.S. Embassy, Bishkek.

Please bring the following to the medical exam:

- Visa appointment letter
- Passport
- Photograph 3 x 4 cm
- Vaccination records
- Appropriate fees

Panel Physicians bring medical exam documents to the Embassy every Wednesday afternoon. Your medical exam should be completed no later than the Wednesday prior to your appointment. Failure to complete medical exams on time will cause delays in visa approval and issuance.

Note: K-1 and K-2 visa applicants are not required to submit proof of vaccinations or to undergo any vaccinations until they adjust status with USCIS in the United States. However, applicants may wish to consider carrying their vaccination records with them to the United States to facilitate the process of adjusting their status.

Adoptive parents applying for their adopted children (IR3-IR4 visas), should contact the clinic as early as possible for an appointment. Adoptive parents will be provided medical exam documents to hand carry to their appointment.

For more information on **vaccination requirements**, visit the [Department of State's webpage on vaccinations](#).